

Job Title: Teacher of English with responsibility for KS5

Grade / Salary: TLR 2b

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### **Main Objectives**

- To support the Co-Head teachers in implementing the School Improvement Plan
- To help raise standards by providing complementary service to existing teachers and pastoral staff
- To address the needs of children who require help to overcome barriers in learning both inside and outside of school, in order to help them achieve their full potential

### **Curriculum**

- To teach integrated English across all Key Stages
- To keep abreast of National Curriculum requirements, National Curriculum Tests, English Strategy and other education initiatives
- To prepare and deliver the taught curriculum in accordance with schemes of work and the timetable
- To lead on the development of teaching schemes, methods and resources
- To stimulate interest in English in the widest sense including being involved in extra-curricular and cross-curricular activities
- To promote the aims of the English department

### **Assessment**

- To differentiate the teaching, target setting and assessment of students in accordance with their abilities and / or the level of the set
- To prepare and mark class work and home work for students
- To carry out assessment and recording procedures as specified by internal and statutory requirements
- To meet the needs of students on the SEN register in line with SEN Code of Practice / school policy and those of Gifted and Talented students
- Build Assessment for Learning (AFL) into Schemes of Work

### **Communications**

- To fulfil the aims of the school and work towards maintaining its ethos
- To participate in relevant directed time meetings and Parents' Evening
- To meet statutory and school policy requirements
- To cover lessons for absent colleagues when required

## **Resources**

- To maintain an appropriate learning environment in any assigned teaching room
- To use and develop ICT as a tool to enhance the teaching and learning of English
- To be responsible for resources used in lessons, including equipment, worksheets and text books
- To produce resources to enhance or supplement text books, within a team committed to sharing good practice
- To comply with Health and Safety procedures

## **Professional Development**

- To be committed to furthering your own professional development and participating in Performance Management and in-service training as necessary to optimise your performance as a teacher

## **Administration**

- To carry out faculty and year team routines as specified in the handbooks and mindful of the importance of teamwork
- To be responsible for carrying out designated school duties

## **Pastoral**

- To participate fully in a College tutor team and undertake the role of a tutor as required
- To be concerned with the welfare of pupils in your care
- To contribute substantially to the extended and extra-curricular opportunities for pupils
- To participate in whole-school vertical tutoring programme
- To be involved with the delivery of an enrichment programme