

Admission Appeals Timetable 2018

Secondary Transfer

DATE	EVENT
Tues 15 th May	Deadline for appeal forms If you are not offered a place, you can appeal against this decision. Your completed appeal form (including the grounds for your appeal) must be returned by this date.
At least 10 school days before the hearing	Arrangements for your appeal The Clerk to the Independent Appeal Panel will write to you with the date, time and arrangements for your appeal.
Mon 25 th June	Deadline for further appeal documents If you have additional documents to support your appeal, you must submit them by this date.
Mon 2 nd July	Admission appeal hearings (Stage 1 and Stage 2) Appellants will be invited to attend a meeting to hear the case for the Governing Body, to ask questions and to explain why they should be admitted to the School.
Mon 9 th July	Outcome of appeal The Appeals Clerk will post the outcome of your appeal.

Sixth Form

DATE	EVENT
Wed 20 th June	Deadline for appeal forms If you are not offered a place, you can appeal against this decision. Your completed appeal form (including the grounds for your appeal) must be returned by this date.
Thur 23 rd August	Examination results published If you would like to join the waiting list, you must submit a copy of your exam results (on exam board or school stationery) to Sixthform@fortismere.org.uk or the school address by 29 August.
At least 10 school days before the hearing	Arrangements for your appeal The Clerk to the Independent Appeal Panel will write to you with the date, time and arrangements for your appeal.
Mon 3 rd September	Deadline for further appeal documents If you have additional documents to support your appeal, you must submit them by this date.
Wed 12 th September	Admission appeal hearings (Stage 1 and Stage 2) Appellants will be invited to attend a meeting to hear the case for the Governing Body, to ask questions and to explain why they should be admitted to the School.
Wed 26 th September	Outcome of the appeal The Appeals Clerk will post the outcome of your appeal.

In Year Appeals

These will be considered throughout the academic year, and within 30 days of the date the forms are received.

You will be given 10 school days' notice of the hearing (unless you waive this right).

Additional evidence must be sent to the Clerk to the panel not later than 5 working days before the hearing.

Decision letters are dispatched 5 working days after the hearing.

Please download an appeal form [here](#) or request a form from admissions@fortismere.org.uk

Leaflets explaining the appeals process can be downloaded [here](#).